

**THE REGULATIONS OF STUDIES OF  
KOLEGIUM JAGIELLOŃSKIE – TORUŃSKA SZKOŁA WYŻSZA**

*The Regulations determine the rules and order of studies at Kolegium Jagiellońskie – Toruńska Szkoła Wyższa.*

**I. THE DURATION AND ORGANIZATION OF THE ACADEMIC YEAR,  
INCLUDING THE DATES OF THE BEGINNING AND FINISH OF THE  
COURSES**

**§ 1**

1. The academic year lasts from the 1st October to the 30th September of the following year.
2. The academic year is divided into two semesters, i.e. the winter and summer ones, which include: classes and internship.
3. The schedule of courses and the syllabuses of undergraduate courses is fulfilled throughout six semesters.
4. The schedule of courses and curricula of post-graduate studies is fulfilled throughout either three or four semesters.
5. The organization of the year is determined by the Rector a week before its beginning. The Rector particularly determines the dates of:
  - a) the beginning and finish of classes within semesters
  - b) winter and summer examination sessions
  - c) re-sit sessions
  - d) holidays and breaks
6. The Rector may determine days off during the academic year.
7. The Rector may introduce a continuous examination session for extramural courses. A continuous examination session means that examinations are set in other dates than directly after the end of a particular semester. In that case the completion of a semester is done on the basis of examinations and credits, whose dates have been set in a given semester.

8. The course of studies at Kolegium Jagiellońskie – Toruńska Szkoła Wyższa is recorded in:

- 1) protocols of completing a subject
- 2) cards of periodic achievements of a student

## **II. DATES AND MANNER OF PROVIDING STUDENTS WITH THE INFORMATION ON SYLLABUS, INCLUDING THE SCHEDULE OF COURSES**

### **§ 2**

1. The schedule and syllabus passed by the Senate of the school make the basis of the organization of educational process of a particular specialization.
2. The schedule of courses determines the subjects obligatory for each student as well as:
  - a) the length of a course,
  - b) the calendar timetable of classes throughout the academic year,
  - c) the sequence of subjects and the division of hours between the subjects,
  - d) the manners and forms of completing particular subjects,
  - e) the conditions to complete particular subjects of a course ( academic year)
  - f) the number of ECTS points assigned to particular subjects
3. Schedules of courses and syllabuses in force in a particular academic year are published not later than on a day before the day classes begin in a given academic year. It is published by being placed on an information board and the Internet site of the school.
4. During the academic year the Rector may introduced alterations in a set schedule of courses provided there is an agreement of the Senate expressed in a form of a resolution. Alterations in the schedule of course are to be announced to students. An alteration in dates of particular classes as consequence of lecturer's absence is not the alteration of a schedule of courses.

## **III. THE RIGHTS AND DUTIES OF STUDENTS ASSOCIATED WITH THE ORGANIZATION AND THE COURSE OF STUDIES**

### **§ 3**

1. A student has the right to:

- a) gain knowledge, develop academic interests and in order to do that take advantage of educational rooms of the school, laboratories, library collections,
  - b) participate in decisions of the School organs by his representatives elected to these organs,
  - c) achieve awards and distinctions,
  - d) take advantage of social benefits
  - e) join student, academic, cultural, sports and tourism organizations on the basis of rules determined in separate regulations
  - f) participate in another faculty or specialization of the School
  - g) studying according to an individual plan of course and syllabus as well as individual organization of a course, determined by the Rector,
2. A student is obliged to:
- a) systematically acquire knowledge according to a plan of course and syllabus
  - b) obey the rules in force at the School
  - c) participate in obligatory classes
  - d) act according to the pledge and regulations of courses
  - e) pay fees determined in regulations of fees in due time

#### **IV. CONDITIONS AND COURSE OF CLASSES, CONDITIONS AND COURSE OF ACQUIRING CREDITS AND TAKING EXAMINATIONS DURING THE YEAR OR TERM**

##### **§ 4**

1. **Classes are conducted in the form closed to the public. Classes may be conducted in the open form provided the Rector expresses consent.**
2. Participation in all classes included in the schedule of courses is obligatory.
3. Absence in obligatory classes may be excused due to health reasons or other significant circumstances making participation in classes impossible. A lecturer excuses an absence. A student is obliged to complete the shortages in knowledge or skills caused by his absence in time and way determined by a lecturer.
4. Detailed rules of constructing syllabuses of subjects, the way of making them accessible to students, the rules of recording classes are determined by the Rector in the form of an order.

## § 5

1. Academic year is the completion period:
  - a) for extramural courses there is a continuous examination session, the ultimate date of acquiring credits of subjects included in the a plan of courses and passing all the examinations is due on the 30th September.
  - b) the above mentioned dates do not apply to the diploma examination.
2. The completion of lectures, tutorials, seminars, language classes as well as professional internship is done in the form and course determined by the syllabus and separate regulations issued by the Rector in form of an order, whereupon:
  - a) the completion of obligatory classes mentioned in § 5 point 2 is done by a lecturer on the basis of student`s attendance, level of participation and acquired marks,
  - b) the completion of a subject is confirmed with an entry in a protocol of completing a subject as well as in a card of periodic achievements of a student.
3. A lecturer of a particular subject informs students on the syllabus of the subject and required literature in the first lecture, as well as on the date of completing the subject, according to the order of the Rector.
4. Completion of a semester or a year is conditioned with acquiring passing marks in all the subjects included in a syllabus and register the marks in a card of periodic achievements of a student. Additionally, student is required to pay a fee according to the regulation of fees and the contract made with the school.
5. The lack of completion makes it impossible to take an examination in a given subject.

## § 6

1. A student takes an examination with a card of periodic achievements of a student.
2. The number of examinations cannot be higher than ten in an academic year.
3. In case of acquiring a negative mark student has the right to retake the examination twice, provided that the second retaken examination in a given subject is charged with an additional fee determined in the regulation of fees.

**V. THE MANNER AND COURSE OF CONDUCTING PROFESSIONAL  
INTERNSHIP.THE MANNER AND COURSE OF COMPLETING  
PROFESSIONAL INTERNSHIP BY STUDENTS AND PREPARING THESIS**

**§ 7**

1. The manner and course of conducting and completing professional internship by students resulting from the plan of course and syllabus, is determined in a separate regulations, taking into account these regulations.
2. The Rector on the basis of his order announces the regulations of students' internship.
3. After receiving the opinion of Prorectors, the Rector appoints a counselor and head of internship, who supervise directly the conduct of students' professional internship.
4. After receiving the opinion of Prorectors the Rector determines the range and forms of a counselor's and head's of internship work.
5. **Counselors submit to the Rector and appropriate Prorectors periodical reports on the course and organization of students' professional internship.**

**§ 8**

1. Preparation of thesis according to the rules and course determined by the Rector and issued in a separate order taking into account these regulations is an element of a course.
2. A student prepares his thesis under the guidance of a chosen promoter. Promoters of students preparing theses are approved by appropriate Prorectors. An individual with an academic degree can be a promoter.
3. A topic of a thesis is determined by a student with the approval of a promoter, taking into account his academic interests, specialization and future professional career. The topic of a thesis must be associated with a specialization of studies chosen by a given student.
4. The assessment of theses is done by the promoter and reviewer appointed by the Rector, according to the range of marks determined in § 9. The arithmetical mean of marks given by the promoter and reviewer composes the mark of a thesis. The assessment of a thesis must be preceded by checking it in an electronic anti-plagiarism system approved by the school.
5. In case of a negative mark the Rector, after consulting the promoter, may appoint a date of retaking the thesis.
6. A student is required to deliver his thesis not later than 4 weeks before planned date of a diploma examination.

7. In particular cases the Rector may allow the changing of a promoter or date of delivering a thesis.

## **VI. GRADING APPLIED IN TSW-KJ**

### **§ 9**

1. At examinations and credits the following grading is applied:
  - a) bardzo dobry (5,0) (A) – skrót „bdb”
  - b) dobry plus (4,5)(B+) - skrót „db plus”
  - c) dobry (4,0) (B) – skrót „db”
  - d) dostateczny plus (3,5) (C+) – skrót „dst plus”
  - e) dostateczny (3, 0) (C) – skrót „dst”
  - f) niedostateczny (2,0) (F) – skrót „ndst”.
2. The F (niedostateczny – ndst) mark means not acquiring a credit or failing an examination.
3. A student has the right to acquire an oral explanation of a received mark from a lecturer.

## **VII. THE APPLICATION OF THE METHOD OF PRESENTING THE ACHIEVEMENTS OF A STUDENT ACCORDING TO THE EUROPEAN SYSTEM OF TRANSFER AND ACCUMULATION OF POINTS (ECTS)**

### **§ 10**

Independently from the range of marks presented in § 9, the achievements of a student are expressed with ECTS points, keeping the following rules:

1. ECTS points are granted for:
  - a) completion of each of the subjects and professional internship included in the plan of courses,
  - b) preparation of a thesis
  - c) preparation for a thesis examination
2. The number of ECST points assigned for each achievement is determined in the plan of courses and syllabus in force for particular specializations and forms of studies.

3. A mark acquired for credit or examination does not influence the number of ECTS points granted for completing this subject, provided the mark is positive.

### **VIII. THE CONDITIONS OF TRANSFERRING AND ACCEPTING SUBJECTS COMPLETED BY A STUDENT IN AN ORGANIZATIONAL UNIT OF THE PARENT SCHOOL OR OTHER SCHOOL, INCLUDING A FOREIGN ONE, ACCORDING TO THE SYSTEM OF TRANSFERRING ACHIEVEMENTS**

#### **§ 11**

1. A student may be transferred from other school, including a foreign one, to Kolegium Jagiellońskie – Toruńska Szkoła Wyższa, with the Rector's approval in the form of a decision.
2. The results achieved in an organizational unit of a parent school by a student transferred from other school are accepted according to the conditions and course of transferring achievements determined in the separate regulations. An appropriate decision determines the date. Conditions and manner of completing differences in the syllabus resulting from the plan of courses and syllabuses of both schools.
3. The condition required to be registered on a higher year of undergraduate or post-graduate course is completing a lower year at other school.
4. Referring to credits and examinations concerning the differences in the syllabus, mentioned in point 2., the rules of these regulations are to be applied, excluding the one limiting the acceptable number of examinations taken by a student in a given academic year.
5. Graduates of post-graduate studies willing to start education at Kolegium Jagiellońskie – Toruńska Szkoła Wyższa have the right to apply to be accepted for the second or higher year of studies. The decision in this matter is made by the Rector applying the rules referring to students transferring to KJ-TSW from other schools.
6. To completing compensatory package at post-graduate studies, determined by the Rector's decision, by students, who during their undergraduate studies did not acquire learning outcomes adequate to undertaken post-graduate studies, the rules of § 11 point 2 and 4 are to be applied.
7. Marks acquired as a result of realization of the compensatory package are not counted against average of grades acquired for examinations and final credits throughout the whole period of studies.

## **IX. THE CONDITIONS OF CONDUCTING STUDIES ACCORDING TO AN INDIVIDUAL SYLLABUS, INCLUDING SCHEDULE OF COURSES, TAKING INTO ACCOUNT ACADEMIC CARE**

### **§ 12**

1. For particularly talented students it is possible to apply for individual plan of course and syllabus. The appropriate permission is granted by the Rector on the grounds of a justified request of a student.
2. Within an individual schedule of course and syllabus a student is granted with educational and academic care as well as individual choice of content and form of education. An academic counselor of a student is appointed on the basis of a decision of an appropriate Prorector.
3. Establishing an individual schedule of course and syllabus means broadening the range of knowledge within a specialization, and the participation of a student in research work.
4. Detailed rules of studying based on an individual schedule of course and syllabus are established by the Rector.
5. In case of not completing an individual schedule of course in a given semester /year the Rector, after receiving the opinion of an academic counselor of a student, may:
  - a) approve a new, adjusted schedule of course for the following semester/year,
  - b) direct a student to an appropriate year of a course related to the schedule of course realized so far by a student in question.

### **§ 12a**

1. Students, who are in a position that Rector considers as justifying undertaking Individual Curriculum Plan may be allowed to undertake such mode of study.
2. Rector can provide consent to the Individual Curriculum Plan to a student, who:
  - a) are studying two or more majors,
  - b) are studying elected subjects in a form of payable optional courses on the basis of the Rector's provided consent,
  - c) are participating in research work,
  - d) are disabled,
  - e) were admitted under the transfer from other school,
  - f) are domiciled beyond the borders of Kuyavian-Pomeranian Voivodeship,



g) are domiciled beyond the borders of Poland,

h) will prove existence of other special circumstances.

3. Individual Curriculum Plan means establishing individual dates of realization of educational obligations determined in the schedule of courses, including a possibility to fulfilling educational obligations determined for various years of studies in parallel. This does not include the obligation to take exams at examination sessions in set dates.

## **X. THE CONDITIONS OF CONDUCTING STUDIES BY STUDENTS APPROVED AS A RESULT OF CONFIRMATION OF EDUCATIONAL EFFECTS, TAKING INTO ACCOUNT AN INDIVIDUAL SCHEDULE OF COURSE AND ACADEMIC CARE**

### **§ 13**

Students of other universities/colleges who are realizing there Individual Schedules of Course may transfer to Kolegium Jagiellońskie – Toruńska Szkoła Wyższa on the basis of the Rector's agreement expressed in a form of decision. The rules of § 9 and § 10 of these Regulations are to be applied towards them.

## **XI. THE CONDITIONS AND COURSE OF THE REALIZATION OF EDUCATION WITHIN INDIVIDUAL MULTI-AREA STUDIES.**

### **§ 14**

For individual multi-area studies the rules of § 10 of this regulations are to be applied.

## **XII. THE CONDITIONS AND COURSE OF THE PARTICIPATION OF PARTICULARLY TALENTED PUPILS IN CLASSES INCLUDED IN THE COURSE OF STUDIES IN SPECIALIZATIONS ACCORDING TO TALENTS AND THE RULES OF COMPLETING THESE CLASSES**

### **§ 15**

1. Classes included in the schedule of course of Kolegium Jagiellońskie – Toruńska Szkoła Wyższa may be attended by especially talented pupils.
2. The attendance of individuals mentioned in point 1 is conditioned upon an appropriate agreement between the Rector of KJ-TSW and the headmaster of a given school. The agreement is to determine classes that are to be attended by a pupil, the manner of recording achievements and effects of education, so that they are in accordance with educational regulations for schools for children and the youth.

3. Children and minors may attend classes after appropriate written declarations have been forwarded by their parents or custodians.
4. Other regulations of these Regulations are to be applied appropriately towards individuals mentioned in point 1.

**XIII. THE RANGE AND CONDITIONS OF CONDUCTING CLASSES, MAKING TESTS OF KNOWLEDGE OR SKILLS AND DIPLOMA EXAMINATIONS, AS WELL AS PREPARING THESIS IN A FOREIGN LANGUAGE**

**§ 16**

1. The range and conditions of conducting classes in a foreign language and making tests of knowledge or skills are determined by the Rector in the form of an order, which determines among the others the manner of verifying language competences of lecturers, tests of knowledge or skills in foreign languages.
2. Works or diploma examinations may be delivered in foreign languages. In each case the Rector gives permission for such a work. In his decision he determines the language of a work or an examination, appoints a promoter and reviewers basing on § 7 of this regulations. Language competences of the promoter, reviewers and members of an examination board are verified on the basis of an order of the Rector mentioned in point 1.
3. The conditions of admitting to a diploma examination in a foreign language and the course of taking it as well as calculating the results of studies are included in § 23 and applied appropriately.

**XIV. THE COURSE OF DELETING A STUDENT FROM THE LIST OF STUDENTS, INCLUDING THE MANNER OF CONFIRMING NOT TAKING UP STUDIES, THE MANNER AND COURSE OF STATING THE LACK OF PROGRESS IN EDUCATION AND THE FORM OF DECLARING THE RESIGNATION FROM STUDIES**

**§ 17**

1. The Rector of KJ-TSW deletes a student from the list of students in case of:
  - a) not taking up studies;
  - b) forwarding a written resignation;
  - c) not delivering thesis or diploma examination in a due time;
  - d) relegation of the school as a disciplinary punishment.
2. The Rector of KJ-TSW may delete a student from the list of students in case of:

- a) stating the lack of progress in education;
- b) not acquiring the credit for a semester or a year in a due time;
- c) not paying fees associated with studying.

**XV. THE CONDITIONS OF GRANTING STUDENTS WITH A LEAVE,  
INCLUDING THE TIME OF A SHORT-TERM AND LONG-TERM LEAVE, AND  
EXCUSED SHORT-TERM ABSENCE IN CLASSES**

**§ 18**

1. The Rector may grant a student, after his request, a leave in case of:

- a) long lasting health issues
- b) significant occurrences

provided a student has acquired a registration for a year, during which he intends to be on a leave. The Rector may determine the differences in schedule for such a student, if the schedule of course under realization after the end of the leave is different from the one binding the student before the beginning of the leave.

2. A leave may be:

- a) short-term- for a period not shorter than a month and not longer than a semester,
- b) long-term- for a period not shorter than a semester and not longer than an academic year;

3. The absence in classes shorter than one month is a short-term absence and does not require acquiring a leave from classes. A short-term absence requires excuse. Particularly a disease or necessity of performing professional duties may be the basis for excuse a short-term absence. A circumstance that is to be the basis for excuse of a short-term absence ought to be documented.

4. Granting leave postpones automatically the date of planned completion of studies.

**XVI. THE CONDITIONS OF CHANGING SPECIALIZATION OR THE FORM  
OF STUDIES**

**§ 19**

1. A student of KJ-TSW may, after acquiring the Rector's approval, transfer from intramural to extramural studies, and vice versa, as well as change the specialization provided he completes the differences in syllabuses. The list of syllabuses differences as well as the date of their completion is determined by the Rector.

2. In reference to credits and examinations concerning the differences in syllabuses, mentioned in point 1, the rules of this regulations are applied appropriately, with the exclusion of the regulation limiting the accepted number of examinations taken by a student in a given academic year.

**XVII. THE CONDITIONS OF CONDUCTING A RESIT EXAMINATION,  
INCLUDING THE EXAMINATION BOARD CONDUCTING A RESIT  
EXAMINATION AND THE FORMS OF THE EXAMINATION, TAKING INTO  
ACCOUNT THE PARTICIPATION OF AN OBSERVER APPOINTED BY  
A STUDENT**

**§ 20**

1. A student who has not acquired a credit or taken an examination in a given subject may, within 7 days since the end of the examination session, apply to the Rector for a re-sit examination. The application may be justified exclusively with either questioning the form of the examination or objectivity of an acquired mark. The negative result of a re-sit examination equals not passing the examination in a given subject, which does not exclude POWT of the subject with conditional lecturer's signature, with the reservation of § 22.
2. Taking an examination in the course determined in point 1 is conducted in presence of a board which consists of the Rector or a person appointed by him as the head of the board, a lecturer teaching a given subject or a specialist in this subject. The board is established by the Rector in the form of an order. Along with the application to conduct a re-sit examination a student may forward a request to include in the board an observer without the right of vote pointed by the student.

**XVIII. THE MANNER OF INFORMING STUDENTS ON ACQUIRED RESULTS OF  
EXAMINATIONS AND CREDITS**

**§ 21**

Results of examinations and credits are announced to students within 21 days since the date of an examination or a credit. Results are presented to students by an examiner or a lecturer of a subject that ends with a credit. Announcement may also take form of placing results on the information board and the Internet site of the school or in a different manner communicated to the students in advance. Then only marks ascribed to numbers of a student's record book of particular students are announced, without presenting surnames. Results may not be presented on the telephone.

**XIX. THE MANNER AND COURSE OF GRANTING A CONDITIONAL  
PERMISSION TO TAKE UP STUDIES IN THE FOLLOWING YEAR OR  
SEMESTER**

**§ 22**

1. The Rector may, after an application forwarded by a student within 7 days since the end of the session, grant an agreement for a conditional registering of a student on a higher semester or year, if the student has not completed at most two subjects he has been required to complete in a given year or semester.
2. A student who has been conditionally registered on a higher year or semester is required to take an examination and acquire credits in overdue subjects by the end of the semester or year of which he has been registered conditionally.
3. A student registered conditionally on a higher semester or year pay a fee for an overdue examination or credit. Apart from fees, mentioned in the first sentence, a student pays fees resulting from the contract made with school.
4. The regulations do not apply towards students of the final year.

**XX. THE CONDITIONS OF ALLOWING A DIPLOMA EXAMINATION  
AND COURSE OF TAKING IT AS WELL AS THE MANNER  
OF CALCULATING THE RESULT OF STUDIES**

**§ 23**

1. Each student who has completed all subjects, professional internship, passed all examinations included in the schedule of course and delivered a thesis may take a thesis examination.
2. If a student has fulfilled the requirements determined in point 1, yet has not delivered a thesis in a due time, he is deleted from the students' list, keeping the right to resume studies, deliver the thesis and take the thesis exam in a year from the date of being deleted.
3. An examination is conducted by the examination board appointed by the Rector.
4. The date of an examination ought to be presented to a student not later than two weeks before the examinations.
5. The examination board consists of the promoter, reviewer and the head of the board appointed by the Rector according to the rule that the board ought to include at least one lecturer with the academic degree of professor or a post-doctorial degree. Other lecturers interested in the topic of a thesis may also be present during the examination.

6. During the thesis examination a student is required to answer three independently assessed questions, two referring to the topic of his work and one on subjects included in the syllabus.
7. The content of a question is recorded in the protocol of an examination.
8. The mark of an examination is an arithmetical average of marks acquired for answers on all the three questions, following the rule of rounding of a mark to two decimal places.
9. The mark of an examination is a component to calculate the ultimate result of a course.
10. In case it is necessary to interrupt examinations for reasons independent of a student, the examination is conducted again in a date appointed by the Rector.
11. A thesis examination ought to be conducted by 30th September. The date of the thesis examination may be postponed by the Rector in case of:
  - a) long lasting health issues
  - b) significant occurrences
12. A diploma examination is in oral form.
13. In case of not taking a thesis examination by 30 September of the students' final year the Rector appoints the second date-ultimate one. The second date ought to be not later than six months from the primary one.

## **XXI. THE COURSE OF CONDUCTING AN OPEN DIPLOMA EXAMINATION ON A REQUEST OF A STUDENT OR PROMOTER**

### **§ 24**

1. The Rector, after receiving a student's or a promoter's request, may agree to make the thesis examination to be of open character, i.e. with the participation of the public.
2. The request, mentioned in point 2 of forwarded by the promoter thesis, must be accompanied with a written agreement of a student concerning this form an examination.
3. The date of a diploma examination, described in point 1, ought to be publicized by placing the information on the information board or on the Internet site of the school.
4. The regulations included in § 21 are applied appropriately to the conduct of the thesis examination mentioned in point 1.

## **XXII. THE COURSE OF DELETING A STUDENT FROM THE LIST OF STUDENTS**

### **§ 25**

1. A student who has been deleted from the students' list, may resume studies within three years since the date of being deleted from the list.
2. Resumption of studies takes place on the basis of a written application of a student. The decision on the resumption is taken by the Rector.
3. The term resumption means the continuation of studies from the semester higher in the syllabus than the last semester completed by the student.
4. In case of the resumption, a student is registered to a student's record book under the previously ascribed number.
5. The Rector takes decision on agreeing on the resumption, determines for the student the range of differences in syllabus resulting from schedule of course currently in force.

## **XXIII. THE CONDITIONS OF COMPLETING STUDIES**

### **§ 26**

1. The completion of studies takes place after passing a thesis examination with at least a C (dostateczny) mark with the reservation of points 2 and 3. The date of completing studies is the day of passing a diploma examination.
2. **A graduate receives a diploma of graduating after passing a diploma examination and fulfilling all his obligations towards the school.**
3. The ultimate result of studies is calculated by summing:
  - a) 1/2 of the arithmetical average of grades acquired for examinations and final credits throughout the whole period of studies,
  - b) 1/4 of the grades acquired for diploma thesis,
  - c) 1/4 of the grade acquired for a diploma examination.
4. On the diploma of completing studies the ultimate result of studies levelled to a full **mark** is placed according to the rule:
  - a) **up to 3,69 – dostateczny (C) (3,0)**
  - b) **3,7 – 3,99 – dostateczny plus (C+) (3,5)**
  - c) **4,0 – 4,29 – dobry (B) (4,0)**

d) 4,3 – 4,65 – dobry plus (B+) (4,5)

e) to 4,66 – bardzo dobry (A) (5,0)

**XXIV. THE MANNER OF ADJUSTING THE ORGANIZATION  
AND APPROPRIATE REALIZATION OF THE EDUCATIONAL PROCESS  
TO PARTICULAR REQUIREMENTS OF DISABLED STUDENTS, INCLUDING  
ADJUSTMENT OF THE CONDITIONS OF STUDIES TO TYPES  
OF DISABILITY**

**§ 27**

1. On the basis of a request of a student with documented disability the Rector may agree on studying within an individual organization of studies, which is adjusted to his disability.
2. In order to equal educational opportunities students with documented disabilities may take advantage of various facilities, which however may not lead to the decrease of assumed educational effects determined in the schedule of course.
3. On the basis of the Rector's decision passed individually for each student with documented disability it is possible to, e.g.:
  - a) allow supporting persons, for instance a translator of the sign language, stenographer, guardian, to participate in classes,
  - b) grant agreement to use technical devices recording sound and picture,
  - a) change the manner of verifying knowledge during classes and the form, time and manner of conducting a subject examination and a thesis examination in order to adjust it to a student's disability.